



ELIZABETH  
GALLOWAY  
— ACADEMY OF —  
FASHION  
STELLENBOSCH

## ELIZABETH GALLOWAY DIPLOMA FEE ASSISTANCE

### Guideline for diploma fee assistance applications



Applications for fee assistance for 2020 will close on Thursday 16 January 2020

### Purpose of the Elizabeth Galloway diploma fee assistance

The purpose of the fee assistance is to make private higher education in fashion design more accessible to deserving applicants. In particular Elizabeth Galloway Academy of Fashion Design Diploma candidates are eligible to apply for fee assistance.

By awarding the first year fee assistance to deserving first year applicants we aim to enable people to embark on their chosen career, and to promote our founder's vision and goal with which she originally started the Academy. Elizabeth is passionate about educating students and ensuring that they are equipped with the necessary skills to add value to the local industry, and also to make their mark internationally.

The Academy's goal is to empower learners through training and skills development, thereby allowing them to become economically independent and transfer their skills to others. The Academy is looking to offer this fee assistance to applicants who share these same values, show potential and drive to be successful, and meet the requirements of the fee assistance application.



## REQUIREMENTS TO QUALIFY FOR DIPLOMA 1<sup>st</sup> YEAR FEE ASSISTANCE

1. The candidate must apply for the fee assistance. The application for fee assistance needs to be complete and all supporting documents need to be submitted by 5 January 2020.
2. The candidate must meet the requirements for acceptance onto the Elizabeth Galloway Diploma. Please attach your acceptance letter to your fee assistance application.
3. The candidate who applies for fee assistance has to be a South African citizen or have refugee status. Please attach a certified copy of your ID or passport.
4. The total annual household income of the applicant must be a minimum of R100 000, 00 per year or a maximum of R300 000, 00 per year. Proof must be provided in the form of the last 3 month's bank statements, and payslips for the same 3 months or sworn affidavits.
5. The candidate must have applied for a student loan at 2 financial institutions and must have been rejected. Please attach proof from the bank that your application for a study loan was denied.
6. A written motivation letter by the applicant stating why the Academy should offer the fee assistance to the applicant.
7. A written recommendation from a non-family member commenting on the applicant's:
  - a. attitude towards peers and people in authority
  - b. work ethic
  - c. why this applicant should be awarded the fee assistance

Please Note: These requirements will be used in the selecting and granting of fee assistance and the selection committee retains the right to use their professional discretion in putting forward outstanding applications which may fall short on meeting some of the requirements. The Elizabeth Galloway Academy of Fashion Design does not guarantee the same fee assistance for a second year. Fee assistance for the second year will be considered based on performance and continued need for financial assistance. The minimum performance standard required to be considered for continued fee assistance in second year is a minimum of 80% class attendance, all first year modules passed and no unpaid fees from the previous academic year.

**THE DECISION OF THE FEE ASSISTANCE COMMITTEE WILL BE FINAL AND THERE WILL NOT BE ANY obligation on the institution to provide reasons for the granting or not granting of the fee assistance to any candidate who applies. The institution retains the right to offer, or not to offer such fee assistance to candidates now or in the future. The Academy reserves the right to use the requirements as a guideline in granting fee assistance to applicants. The committee may use their professional discretion in grant decisions.**



## VALUE OF THE FEE ASSISTANCE AND APPLICATION REQUIREMENTS FROM APPLICANT

A discount of up to 50% of the **Tuition fees** will be granted to successful applicants. The Academy is however not obliged to select any applicants and may only select those who meet the requirements once submissions have closed. No late or incomplete submissions will be considered.

Applicants will have until Thursday 30 January 2020 to complete a payment of R 6 500.00 for their studio kit to secure their spot for Fee Assistance.

Candidates who are awarded fee assistance need to complete all pre-payments by registration date. These payments include the registration fee (R 2 900) and levies (R 5 060.00) which come to a total pre-payment amount of R 7960.00. With prior arrangements this R 7690.00 can be divided into the 11 monthly payments if this is preferred.

**For fee assistance related queries please contact Elizabeth Galloway staff at the details listed below:**

**Inez Shaw: Director**

e-mail: [inez@elizabethgalloway.co.za](mailto:inez@elizabethgalloway.co.za)

**Admissions committee**

e-mail: [admissions@elizabethgalloway.co.za](mailto:admissions@elizabethgalloway.co.za)

**Johan Combrinck: Registrar**

e-mail: [johan@elizabethgalloway.co.za](mailto:johan@elizabethgalloway.co.za)

### APPLICATION SUBMISSION INSTRUCTIONS:

Submit your application **in person** or via **e-mail** to Elizabeth Galloway Academy of Fashion Design by Thursday 16 January 2020 by 4pm (16:00).

**Subject: Elizabeth Galloway fee assistance Application**

**For the attention of: Admissions Committee**

**Physical address: 26 Techno Ave, Techno Park, Stellenbosch**

**Email address: [admission@elizabethgalloway.co.za](mailto:admission@elizabethgalloway.co.za)**

### **Alternatively:**

Call the **Academy on 021 880 0775** and ask for Inez, Vicky, Alicia or Johan to assist you in your application.



## Diploma Fee Assistance Application form

**Student:** *The Diploma student who is applying for the Elizabeth Galloway Fee Assistance*

Surname

First names

Declaration of number of earners in household, their details and relationship to student.

There is / are \_\_\_\_\_ people contributing to the income of my household.

Contributor 1: Full name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Contributor 2: Full name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Contributor 3: Full name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Contributor 4: Full name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Contributor 5: Full name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Contributor 6: Full name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Declaration of number of dependants in household

There is / are \_\_\_\_\_ people dependant on the income of my household.

Statement of total household income (from all contributors declared above).

Income	Monthly amount
Salaries and wages	
Rental income	
Interest/dividend on investment	
Entrepreneurial endeavour	
Grants/Pensions	
Other:	
Other:	
Other:	
TOTAL:	



Check the list below to ensure a complete submission. Please check the items as you attach them to the mail and name the documents according to this list.

	DOCUMENTS REQUIRED	CHECK
Attached to submission:	Diploma Acceptance letter from Elizabeth Galloway Admissions	
	Certified copy of identification	
	Proof of household income (previous 3 months' payslips and bank account statements of all listed income)	
	Document proof that application for a student loan has been denied at 2 different financial institutions	
	Written motivation by applicant for fee assistance	
	Written recommendation for applicant to receive financial assistance	

I declare that:

The information I have supplied is complete and true.

I understand that if any of the information is found to be incomplete, false or misleading the Academy may cancel any offer made, or my registration and there will be no reduction, refund or cancellation of fees.

I understand that if I discontinue or change course of study at any time, there will no cancellation or reduction of fees. The person responsible for payment of student fees will still be liable for full payment of the year's fees, unless the student discontinues due to serious injury sustained or serious condition diagnosed *after enrolment*, which prevents the student from continuing with their year. The person responsible for payment of student fees is encouraged to disclose any pre-existing conditions before enrolment. This information gives academic personnel the opportunity to advise a different course structure if they consider it necessary for the student to be successful.

I understand the conditions of the continuation of any fee assistance awarded within my first year of study as well as the potential re-consideration for any further fee assistance in the following years of my studies:

Minimum 80% class attendance

Minimum 50% grade for all modules

Complete payment of remainder of fees due to the Academy

Affordability for the Academy to award fee assistance in a particular year

\_\_\_\_\_  
Student Name and Surname

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Parent/ guardian/bursar Name and Surname

\_\_\_\_\_  
Parent/ guardian/bursar signature